

**Proceedings of the Regular Board of Education
Williston Public School District #1
January 22, 2009**

The regular meeting of the Williston Public School District #1 Board of Education was called to order by Vice President Kim Egge at 5:15 p.m.

Board members present were: Malcolm Pippin, Duane DeMars and Susan Brokaw. David Hanson was absent.

Also present were: Dr. Kent Hjelmstad, Dr. Gary Schnellert, Jan Forsberg, Deberah Kemp, Frank Keogh, Pamela Lambert, Nancy Farhart, Darla Ratzak, Julie Quamme, Del Easton, Lynne Raymond and Keith Leintz.

Changes to the agenda: Add to Superintendent Report:

F. E-Rate Overview

G. Stimulus Package Presented to Congress

Remove Consent Agenda Item F. District 8 – Shared Principal Position

In the Superintendent's Report, Dr. Hjelmstad stated the regional Teacher In-service was held at Williston High School on Monday, January 19th. Dr. Hjelmstad gave a winter update stating that there are roofs leaking at Lewis & Clark, Wilkinson and Hagan Elementary Schools. He also discussed the challenges of snow removal so far this winter. Dr. Hjelmstad also stated he has requested that the district principals provide him with their prioritized list of items that may need to be considered for maintenance as the district prepares for next year's budget. Dr. Hjelmstad presented the Memorandum of Understanding between the Williston Basin Skating Club and Williston School District.

Mrs. Susan Brokaw moved to approve the Hockey Memorandum of Understanding as presented by Dr. Hjelmstad. Mr. Duane DeMars seconded the motion. The vote was Mrs. Egge, aye; Mr. DeMars, aye, Mr. Pippin, aye and Mrs. Brokaw, aye. The motion carried.

Dr. Hjelmstad stated there was preliminary testimony and discussion in the House Education Committee regarding a \$6 million allocation for the Bakken Career Development Center to be located on the campus at Williston State College. He encouraged the board to send a letter of support from the district for funding of this center.

Mr. DeMars moved to send a letter of support for the Bakken Career Development Center. Mr. Pippin seconded the motion. The vote was Mr. DeMars, aye; Mr. Pippin, aye; Mrs. Brokaw, aye and Mrs. Egge, aye. The motion carried.

Dr. Hjelmstad gave an overview of the E-Rate program. He stated that the district has hired an E-Rate contractor who works with our Technology Coordinator. He also stated that bids have been received for the district cell phone plan and long distance carrier. Based on cost, the two best bids came in from Alltel for cell phone plan and from WCS Telecom for long distance.

Mr. Pippin moved to accept the bids from Alltel and WCS Telecom as presented by Dr. Hjelmstad.

Mrs. Brokaw seconded the motion. The vote was Mr. Pippin, aye; Mrs. Brokaw, aye; Mrs. Egge, aye and Mr. DeMars, aye. The motion carried.

Dr. Hjelmstad shared President Obama's Stimulus Package in the area of education.

Board Committee Reports – Curriculum Committee:

The Curriculum Committee meeting was held on Thursday, January 8th at 5:00 PM. Mr. DeMars stated Denise Bervig and Kari Hall presented information relating to extra curricular activities eligibility. Mr. DeMars said Mr. Kittleson will form a small committee consisting of Mrs. Bervig, Mrs. Hall, a coach, Mr. Kittleson, Activity Director Cory Hanson and a couple of staff. They were to meet and bring back some suggestions and ideas to the Curriculum Committee.

Board Committee Reports – Personnel Committee:

The Personnel Committee meeting was held on Thursday, January 8th at 5:30 PM. Mrs. Egge reported that discussion was held regarding the school calendars for the next 3 years. She said the calendar was sent to each building for the staff to review and get their input. The committee is hoping to have the calendars ready for approval at the February board meeting.

Board Committee Reports – Finance Committee:

The Finance Committee meeting was held on Thursday, January 8th at 6:15 PM. Mr. Pippin reported that Chair Del Easton of the Tennis Committee gave a presentation regarding updated and renovated tennis facilities with anticipated costs of \$220,000. The Tennis Committee is requesting a donation from Williston School District in the amount of \$50,000 to this project.

Mr. DeMars recognized Mrs. Brokaw's conflict of interest and allow her to participate on tennis discussions. Mr. Pippin seconded the motion. The vote was Mrs. Egge, aye; Mr. DeMars, aye and Mr. Pippin, aye. The motion carried.

Mrs. Brokaw moved that after Dr. Hjelmstad returns from Bismarck meeting with legislators that are reviewing next year's funding, that he and Mrs. Blatherwick review the budget to see if a donation can taken out of next year's budget for the tennis renovation and report back to the board at the February 19th Board Meeting. Mr. Pippin seconded the motion.

The vote was Mrs. Brokaw, aye; Mrs. Egge, aye, Mr. DeMars, aye and Mr. Pippin, aye. The motion carried.

Mrs. Blatherwick gave a District financial update.

Mrs. Brokaw moved to approve the Pledge of Assets as presented by Mrs. Blatherwick. Mr. Pippin seconded the motion. The vote was Mrs. Egge, aye; Mr. DeMars, aye; Mr. Pippin, aye and Mrs. Brokaw, aye. The motion carried.

Mr. Pippin moved, seconded by Mrs. Brokaw to approve the balance of the consent agenda including:

- A. Minutes of the December 18th Regular Board Meeting
- B. The Board shall consider payment of bills for checks numbered 21619 – 21665 for \$13,063.61 and those numbered 134226 – 134243 for \$34,018.35 and those numbered 21669 – 21715 for \$26,125.81 and those numbered 134248 – 134281 for \$31,315.92 and those numbered 134284 – 134292 for \$23,064.85 and those numbered 21720 – 21740 for \$17,417.71 and those numbered 134501 – 134593 for \$207,581.49 and those 133838 – 133840, 133903 – 133905, 133996 – 134000, 134179, 134214 and 134718 for \$70,471.26 and those numbered 21561 – 21563, 21666 for \$930.48.
- C. Monthly Financial Status and Enrollment
- D. Tuition/Non-Tuition Contracts
- E. Open Enrollment
- F. Personnel Update
 1. Resignations/Retirements
 - a. None
 2. Staff Contracts
 - a. None
 3. Non-Certified Personnel
 - a. None
- G. Head Start CLASS Grant Reimbursement
- H. Head Start Community Assessment Process

The vote was Mr. DeMars, aye; Mr. Pippin, aye; Mrs. Brokaw, aye and Mrs. Egge, aye. The motion carried.

There was no further business; the meeting was adjourned at 5:58 PM

David Hanson, President

Connie Blatherwick, Business Manager