

Proceedings of the Annual Board of Education
Williston Public School District #1
7/28/08

The annual meeting of the Williston Public School District #1 Board of Education was called to order by President David Hanson at 7:16 p.m.

Board members present were: Kim Egge, Dave Robinson, Duane DeMars and Malcolm Pippin

Also present were: Connie Blatherwick, Jan Forsberg, Dr. Larry Klundt, Dr. Gary Schnellert, Marcia Armogost, Larry Armogost, Pamela Lambert, Cindy Mahlum, Nancy Farhart and Keith Leintz.

In the Superintendent's Report, Dr. Hjelmstad stated that preliminary planning is taking place for the new teacher orientation to be held on Monday, August 18th at the El Rancho. Dr. Hjelmstad also said that the staff in-service will be held on August 19th and 20th. Dr. Hjelmstad welcomed Dr. Larry Klundt and Dr. Gary Schnellert who is part of the Administrative Team who will be working for the district in a consultation capacity. He also introduced Connie Blatherwick who is the new Business Manager for the district. Dr. Hjelmstad also gave a district staffing update.

Marcia Armogost, Williston Middle School Principal, gave a report on NCA plans for the district for the upcoming 2008-2009 school year.

Dave Robinson moved to renew the North Dakota School Boards Association's Policy Services maintenance agreement as presented by David Hanson. Kim Egge seconded the motion. The vote was Duane DeMars, aye; Dave Robinson, aye; Malcolm Pippin, aye; Kim Egge, aye and David Hanson, aye. The motion carried.

Kim Egge moved to name Connie Blatherwick as the School District Board Clerk as presented by David Hanson. Dave Robinson seconded the motion. The vote was Duane DeMars, aye; Dave Robinson, aye; Malcolm Pippin, aye; Kim Egge, aye and David Hanson, aye. The motion carried.

Dr. Hjelmstad requested consideration of a different Board Committee structure. He suggested to have 3 major board committees; Curriculum Committee, Finance Committee and Personnel Committee. The members of these committees would consist of board members, administrative staff and district employees. The goal of the committees is to become knowledgeable about the various issues associated with operating a school district. Once the committee has gathered sufficient knowledge, the chair of the committee, who is a board member, will forward a recommendation to the full board for action. Kim Egge moved to approve Dr. Hjelmstad's recommended Board committee structure with the first meeting of the new committees starting on August 4th. Malcolm Pippin seconded the motion. The vote was Duane DeMars, aye; Malcolm Pippin, aye; Kim Egge, aye; Dave Robinson, aye and David Hanson, aye. The motion carried.

Duane DeMars moved to approve the Annual Certificate of Compliance as presented by David Hanson. Malcolm Pippin seconded the motion. The vote was Kim Egge, aye; Dave Robinson, aye; Malcolm Pippin, aye; Duane DeMars, aye and David Hanson, aye. The motion carried.

Dave Robinson moved to approve Dr. Kent Hjelmstad, Dr. Gary Schnellert, Dr. Larry Klundt and Connie Blatherwick as individuals designated to conduct investment transactions for the school district and to approve the following Financial Institutions which the school district is or may do business with for the 2008/2009 fiscal year:

American State Bank & Trust
1st National Bank & Trust-Bank of North Dakota
1st International Bank & Trusts
Wells Fargo
U.S. Bank
Gate City Bank
Western Cooperative Credit Union

Duane DeMars seconded the motion. At this time, David Hanson abstained from voting due to a possible conflict of interest since he is in the banking business. The vote was Duane DeMars, aye; Malcolm Pippin, aye; Kim Egge, aye and Dave Robinson, aye. For clarification, Dr. Hjelmstad stated that he was hesitant at any time to allow a board member who is present to abstain. He stated that literally North Dakota State Law encourages the board to represent the people. In the event of their possible conflict of interest, the board by motion and vote decides if the board member in question may discuss and or vote on the issue.

Dave Robinson moved to allow Mr. Hanson to vote and discuss the approval of the Financial Institutions which the school district is or may do business with for the 2008/2009 school year. Malcolm Pippin seconded the motion. The vote was Duane DeMars, aye; Malcolm Pippin, aye; Kim Egge, aye and Dave Robinson, aye. The motion carried.

Dave Robinson moved to approve the aforementioned individuals to conduct investment transactions for the school district and the aforementioned Financial Institutions which the school district is or may do business with for the 2008/2009 school year. Kim Egge seconded the motion. The vote was Duane DeMars, aye; Malcolm Pippin, aye; Kim Egge, aye; Dave Robinson, aye and David Hanson, aye. The motion carried.

Kim Egge moved to allow Mr. Hanson to vote on the Pledge of Assets Review. Duane DeMars seconded the motion. The vote was Duane DeMars, aye; Malcolm Pippin, aye; Kim Egge, aye and Dave Robinson, aye. The motion carried.

Dave Robinson moved to approve the Pledge of Assets as presented by David Hanson. Duane DeMars seconded the motion. The vote was Duane DeMars, aye; Malcolm Pippin, aye; Kim Egge, aye; Dave Robinson, aye and David Hanson, aye. The motion carried.

Duane DeMars moved to approve the 2008-2009 Preliminary Budget as presented by Dr. Hjelmstad. Kim Egge seconded the motion. The vote was Duane DeMars, aye; Malcolm Pippin, aye; Kim Egge, aye; Dave Robinson, aye and David Hanson, aye. The motion carried.

Dave Robinson moved to approve the 2007-2008 Annual Report as presented by Dr. Hjelmstad. Kim Egge seconded the motion. The vote was Duane DeMars, aye; Malcolm Pippin, aye; Kim Egge, aye; Dave Robinson, aye and David Hanson, aye. The motion carried.

Discussion was held regarding the upcoming board vacancy created by Dave Robinson's resignation which would be effective July 31st. Consensus of the board was to follow current board policy to seek applicants for appointment to fill out the unfinished term of Mr. Robinson. It was decided to advertise and accept applications to fill the position no later than the September 16th board meeting.

Dave Robinson moved, seconded by Kim Egge to approve the balance of the consent agenda including:

- A. Minutes of the June 16th Regular Board Meeting, Minutes of the June 17th Special Board Meeting, Minutes of the July 1st Special Initial/Annual Board Meeting and minutes of the July 16th Special Board Meeting.
- B. The Board shall consider payment of bills for checks numbered 21087 – 21090 for \$5,844.15 and those numbered 131398 – 131442 for \$139,426.23 and those numbered 21095 – 21108 for \$4,329.65 and those numbered 131526 – 131641 for \$242,173.33 and those numbered 131642 – 131648 for \$18,117.32 and those numbered 131649 – 131685 for \$147,867.99 and those numbered 21111 – 21120 for \$16,426.88 and those numbered 131720 – 131745 for \$38,038.71 and 131747 for \$45,235.66 and those numbered 19932, 19958 – 19960 for \$191.01 and those numbered 131750 – 131752 for \$1,032.19 and those numbered 131847 – 131959 for \$265,073.975949 and those numbered 131150, 131151, 131204, 131288, 131290 – 131292, 131397, 131443 – 131445, 131448, 131449, 131525, 131686 – 131688 for \$66,569.60.
- C. Monthly Financial Status
- D. Tuition/Non-Tuition Contracts
- E. Open Enrollment
- F. Personnel Update
 1. Resignations/Retirements
 - a. Eileen Johnson – Homebound Tutor/Home School Monitor
 2. Staff Contracts
 - a. Troy Toavs – Hagan Music Teacher
 3. Non-Certified Personnel
 - a. None
- G. Cooperative Agreement Request

1. Western Stars Gymnastics

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The vote was Kim Egge, aye; Dave Robinson, aye, Malcolm Pippin, aye; Duane DeMars, aye and David Hanson, aye. The motion carried.

There was no further business and the annual meeting was adjourned at 8:16 PM

David Hanson, President

Connie Blatherwick, Business Manager